

BEAUMONT FOUNDATION
A NONPROFIT CORPORATION

The Gilbert I. “Buddy” Low Excellence in Education Award

Campus Checklist

Instructions:

*After the campus nominating committee has completed their selection(s), return the following items by **Friday, January 27, 2023** to:*

*The Beaumont Foundation
470 Orleans, 1st Floor
Beaumont, Texas 77701*

NOMINEE/APPLICATION PACKET CHECKLIST

- FULLY COMPLETED NOMINATION FORM.
 - ONE PAGE FROM THE NOMINATING PERSON EXPLAINING WHY THE NOMINEE DESERVES THIS AWARD.
 - TWO PAGES OF SUPPLEMENTARY MATERIALS TO SUPPORT THE NOMINATION.
 - A FULLY COMPLETED APPLICATION FORM AND PACKET.
 - A CURRENT, WALLET SIZE PHOTOGRAPH OF THE NOMINEE ON 8 X 11 COPY PAPER.
 - THE NOMINEE’S CURRENT RESUME (*NOT MORE THAN THREE PAGES*).
 - THE NOMINEE’S FAVORITE QUOTE OR MOTTO (*ONE PAGE*).
 - THE NOMINEE’S ESSAY (*ONE-PAGE*).
 - FOUR (4) LETTERS OF SUPPORT. INCLUDE ONE (1) LETTER OF SUPPORT FROM EACH OF THE FOLLOWING: PRINCIPAL OR ADMINISTRATOR; CURRENT OR FORMER STUDENT; CURRENT OR FORMER PARENT OF A STUDENT; AND A CURRENT OR FORMER TEACHER COLLEAGUE. PLEASE WRITE YOUR NAME AT THE TOP OF EACH LETTER OF SUPPORT.
 - PLEASE REMEMBER TO MAKE COPIES OF THE PACKET. NONE OF THE DOCUMENTS, INCLUDING THE PHOTO, WILL BE RETURNED.
 - SUBMIT YOUR COMPLETED PACKET IN A LARGE ENVELOPE. PLEASE, NO BINDERS, FOLDERS OR NOTEBOOKS.
 - DO NOT MAIL YOUR LETTERS OF SUPPORT SEPARATELY. THIS MAY DISQUALIFY YOU.
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