

BEAUMONT FOUNDATION  
A NONPROFIT CORPORATION

**The Wayne A. Reaud Excellence in Education Award**

***Campus Checklist***

*Instructions:*

*After the campus nominating committee has completed their selection(s), return the following items by **Friday, February 1, 2019** to:*

*Carol S. Eddins, Director of Grants  
The Beaumont Foundation  
470 Orleans, 1<sup>st</sup> Floor  
Beaumont, Texas 77701*

**The following checklist is for your use only and does not need to be returned.**

**NOMINEE/APPLICATION PACKET CHECKLIST**

- A Fully Completed Campus Nominee Selection Form.
- A Fully Completed Nomination Form.
- One Page from the Nominating Person Explaining Why the Nominee Deserves this Award.
- Two Pages of Supplementary Materials to Support the Nomination.
- A Fully Completed Cover Sheet.
- A Fully Completed Application Form.
- Attach Current 3 1/2" x 2 1/2" (*wallet size*) Photograph of the Nominee to 8x11 Copy Paper.
- The Nominee's Current Resume (*not more than three pages*).
- The Nominee's Favorite Quote or Motto (*one page*).
- The Nominee's Essay on Philosophy of Teaching (*one-page*).
- Four (4) Letters of Support. Please write your name at the top of each letter of support.
- Please Remember to Make Copies of all Forms. The Application and Photo will not be Returned.
- Submit your Completed Application in a Large Manila Envelope. Please, NO Binders, Folders or Notebooks.
- Do Not Mail Your Letters of Support Separately. This may disqualify you.