

BEAUMONT FOUNDATION
A NONPROFIT CORPORATION

The Newton Excellence in Education Award

Campus Checklist

Instructions:

*After the campus nominating committee has completed their selection(s), return the following items by **February 2, 2018** to:*

*Carol S. Eddins, Director of Grants
The Beaumont Foundation
470 Orleans, 1st Floor
Beaumont, Texas 77701*

The following checklist is for your use only and does not need to be returned.

NOMINATION/APPLICATION PACKET

- A fully completed Campus Nominee Selection Form.
- A fully completed Nomination Form.
- One page from the nominating person explaining why the nominee deserves this award.
- Two pages of supplementary materials to support the nomination.
- A fully completed Cover Sheet.
- A fully completed Application Form.
- Attach a current 3 1/2" x 2 1/2" (wallet size) photograph of the nominee to 8 x 11 copy paper.
- The Nominee's current Resume (*no more than five pages*).
- The Nominee's Favorite Quote or Motto. (*one page*)
- The Nominee's Response to the Professional Question (essay). (*one page*)
- Four (4) Letters of Support. Please write your name at the top of each letter of support.
- Please remember to make copies of all forms. The application and photo will not be returned.
- Submit your completed application in a large manila envelope. Please, no binders, folders or notebooks.
- Do not mail your letters of support separately. This may disqualify you.