

BEAUMONT FOUNDATION  
A NONPROFIT CORPORATION

## The Newton Excellence in Education Award

### *Campus Checklist*

*Instructions:*

*After the campus nominating committee has completed their selection(s), return the following items by **February 3, 2017** to:*

*Carol S. Eddins, Director of Grants  
The Beaumont Foundation  
470 Orleans, 1<sup>st</sup> Floor  
Beaumont, Texas 77701*

**The following checklist is for your use only and does not need to be returned.**

#### **NOMINATION/APPLICATION PACKET**

- A fully completed Campus Nominee Selection Form.
- A fully completed Nomination Form.
- One page from the nominating person explaining why the nominee deserves this award.
- Two pages of supplementary materials to support the nomination.
- A fully completed Cover Sheet.
- A fully completed Application Form.
- Attach a current 3 1/2" x 2 1/2" (wallet size) photograph of the nominee to 8 x 11 copy paper.
- The Nominee's current Resume.
- The Nominee's Favorite Quote or Motto. *(one page)*
- The Nominee's Response to the Professional Question (essay). *(one page)*
- Four (4) Letters of Support.
- Please remember to make copies of all forms. The application and photo will not be returned.
- Do not mail your letters of support separately. This may disqualify you.